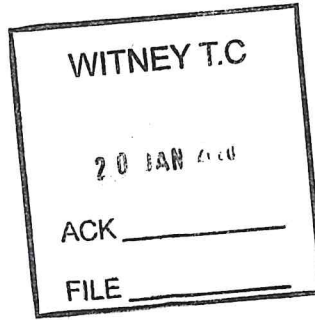




Mrs Sharon Groth
Town Clerk
Town Hall
Market Square
Witney
Oxon OX28 6AG



The Old Print House
Marlborough Lane
Witney
Oxfordshire
OX28 6DY
Adviceline: 0300 3309 049

info@citizensadvicewestoxon.org.uk

caox.org.uk
citizensadvice.org.uk

17th January 2020

Dear Mrs Groth,

Please would you be kind enough to convey our thanks to the Witney Town Council for the generous donation of £500 that they have given towards the work of Citizens Advice West Oxfordshire.

We are a charitable organisation and we rely increasingly on grants and donations to fund our work in the local community.

Our volunteer advisers commit many hours to giving advice and support to all our clients across a whole range of issues, and with generous donations from towns and parishes like yourselves we can continue to provide free advice to all residents of West Oxfordshire.

Thank you for your promise to increase the grant to £1,000 next year, we are very grateful. We have noted your request to apply for this after 1st April

Thank you again for your support.

Yours sincerely,

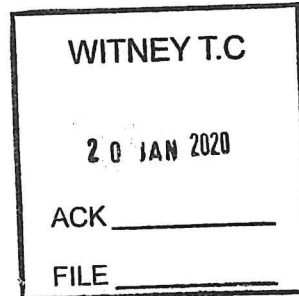
K. E. Carter

pp. Mike King
Chair of Trustees

VOLUNTEER LINK-UP

Volunteer Link Up (West Oxfordshire), Volunteer Centre West Oxfordshire
Methodist Church Centre, 10 Wesley Walk, Witney, Oxon, OX28 6ZJ.
Tel/Fax 01993 776277 email office@vlu.org.uk website www.vlu.org.uk

Ms. Sharon Groth,
Witney Town Clerk
Town Hall,
Witney OX28 6AG



19th. January, 2020.

Dear Sharon,

I have just been advised of the Town Council's kind donation of £500 to Volunteer Link-Up's funds. This, together with the kindness in September in making the Corn Exchange available for our AGM, is very much appreciated and I would be grateful if you would convey our thanks to the Council.

I know the Councilors will be aware that the demand for the services that Volunteer Link-Up offers is steadily increasing. This inevitably increases the costs of running the organization and thus makes your donation even more valuable to us.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Keith Blois". The signature is written in a cursive style and is underlined with a single horizontal line.

Keith Blois
Chair of Trustees